

MINUTES OF MEETING OF BOARD OF DIRECTORS  
March 10, 2022

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 136

The Board of Directors (the “*Board*”) of Harris County Municipal Utility District No. 136 (the “*District*”) met in regular session, open to the public, at 4045 Deerfield Village Drive, Houston, Texas at 6:00 p.m. on March 10, 2022; whereupon the roll was called of the members of the Board, to wit:

Neil Polansky, President  
Barry Greer, Vice President  
Brent Phelps, Assistant Vice President  
Adam Rodriguez, Secretary  
Eric Worthington, Assistant Secretary

**Persons Attending.** All members of the Board were present, except Director Rodriguez, thus constituting a quorum. Also attending all or parts of the meeting were Mr. Kevin Atkinson of Texas Pride Disposal; Mr. Tom Crayton of F. Matuska, Inc. (“F. Matuska”), bookkeeper for the District; Ms. Patty Rodriguez of Bob Leared Interests (“BLI”), tax assessor and collector for the District; Mr. Keith Arrant of Municipal Operations & Consulting, Inc. (“MOC”), operators for the District; Mr. Bob Wempe of Pape-Dawson Engineers (“Pape-Dawson”), engineer for the District; and Ms. Jane Maher of Norton Rose Fulbright US LLP (“NRF”), attorneys for the District.

**Call to Order.** The President called the meeting to order and, in accordance with notice posted pursuant to law, copies of Certificates of Posting of which are attached hereto as *Exhibit A*, the following business was transacted:

1. **Public comments.** There were no public comments.
2. **Review trash and recycling operations.** The President recognized Mr. Atkinson, who provided an update on the trash and recycling services within the District. Discussion ensued. Director Greer requested that Texas Pride provide proactive communication if services are delayed, or missed. Director Phelps discussed the pick-up time of services. It was the consensus of the Board to start pick-up services at 6:30 a.m. as a trial.
3. **Minutes.** Proposed minutes of the meeting of February 10, 2022, previously distributed to the Board, were considered for review and approval. Upon motion by Director Greer, seconded by Director Phelps, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the meeting of February 10, 2022, as presented.
4. **Review Bookkeeper’s Report, investment report and authorize payment of bills.** The President recognized Mr. Crayton presented the Bookkeeper’s Report, a copy of which is attached hereto as *Exhibit B*.

Upon motion by Director Worthington, seconded by Greer, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper's Report, and to authorize payment of check nos. 11166 through 11188, from the General Operating Fund in the amounts, to the persons, and for the purposes listed in the Bookkeeper's Report.

5. **Adopt budget for fiscal year ending March 31, 2023.** Mr. Crayton reviewed with the Board the budget for the fiscal year ending March 31, 2023, a copy of which is attached to the Bookkeeper's Report. He noted that the revisions discussed at the last meeting were incorporated. Upon motion by Director Worthington, seconded by Director Greer, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the budget for the fiscal year ending March 31, 2023.

6. **Discuss positive pay and take necessary action.** Mr. Crayton discussed adding positive pay to the District's account and reviewed information provided by Central Bank with the Board. He stated that to add positive pay would cost a total of \$75 a month, with Central Bank charging \$25 and F. Matuska charging \$50. Discussion ensued. Upon motion by Director Greer, seconded by Director Worthington, after full discussion and the question being put to the Board, the Board voted unanimously add positive pay to the District's account to be administered by F. Matuska.

7. **Consider Amendment to Bookkeeper Contract and take appropriate action.** Mr. Crayton presented to and reviewed with the Board the Contract for Bookkeeping Services (the "Contract"), a copy of which is attached hereto as *Exhibit C*. Discussion ensued. Upon motion by Director Greer, seconded by Director Worthington, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Contract.

8. **Review Tax Assessor and Collectors Report and authorize payment of bills.** The President recognized Ms. Rodriguez, who presented to and reviewed with the Board the Tax Assessor and Collector's Report and Delinquent Roll, copies of which are attached hereto as *Exhibit D*.

Upon motion by Director Phelps, seconded by Director Greer, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Tax Assessor and Collector's Report, and to authorize payment of check nos. 1001 through 1007 from the Tax Account in the amount, to the person, for the purposes listed in such report.

9. **Review Engineer's Report, Jackrabbit Road Public Utility District ("Jackrabbit") matters, Pine Forest Country Club matters, Asset Management Plan, and take appropriate action.** The President recognized Mr. Wempe, who stated that he had no report.

10. **Discuss repair and contract for 18-inch gravity line and take any necessary action.** Mr. Wempe presented the contract for the repair to the 18-inch gravity line with Insituform Technologies, LLC for the Board's signature. He noted that the next step is a pre-construction meeting with MOC and Pape-Dawson. He suggested that the Board establish a subcommittee to help with decisions in between meetings. Directors Phelps and Greer stated they would form the subcommittee.

11. **Discuss Jackrabbit Public Utility District ("Jackrabbit") matters and take appropriate action. discussed engineer report.** There was no report.

12. **Review Operations Report, authorize repairs, and authorize termination of services to delinquent accounts.** The President recognized Mr. Arrant, who reviewed with the Board the Operations Report, a copy of which is attached hereto as *Exhibit E*.

Mr. Arrant reported on various maintenance items in the District.

Mr. Arrant discussed the WHCRWA outstanding back charge amount and said that the outstanding amount is \$8,000. He stated that MOC contacted WHCRWA, who stated that the outstanding amount would be paid by the April meeting.

Mr. Arrant stated that the well was down during a tank inspections and that MOC should have information from the inspection at the next meeting.

Upon motion by Director Worthington, seconded by Director Greer, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Operations Report and to authorize termination of service to delinquent accounts in accordance with the terms of the District's Rate Order.

13. **Discuss patio homes drainage and settlement issue and discussion of fence replacement and take appropriate action.** The President reported that the resident received approval from the Deerfield Village Community Association. He stated that NRF will draft a release of liability and provider the release before work is started on the fence.

14. **Report on WHCRWA monthly meeting, and related service and construction issues, including WHCRWA installation of an 84" water line through the District.** The President and Director Greer reported on the WHCRWA meeting.

15. **Discuss subcommittee to review consultant contracts and take necessary action.** Director Greer reviewed a previous quarterly schedule of reviewing consultant contracts. It was the consensus of the Board to discuss this item at the April meeting.

16. **Discuss Fall 2022 Shredding and E-cycling event, and also discuss adding a household hazardous waste collection event.** The President proposed that ecycling be conducted every two years and shredding be conducted every year. Discussion ensued. Director Worthington stated that he will find out information regarding the hazardous waste collection.

17. **Discuss District website and text message notification system and take any necessary action.** The President stated that 177 people have signed up for the text message notification system and that the website has been updated with the links to the District's consultant websites.

18. **Review Article for DVCA Newsletter.** Director Greer stated that he will prepare the article for the DVCA Newsletter.

19. **Review agenda items for next meeting (April 14, 2022) and such other matters as may properly come before the board.** The Board discussed the November election. Ms. Maher stated she would provide a calendar once it is available.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

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The above and foregoing minutes were passed and approved by the Board of Directors on April 14, 2022.

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President, Board of Directors

ATTEST:

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Secretary, Board of Directors

(DISTRICT SEAL)