

MINUTES OF MEETING OF BOARD OF DIRECTORS
January 10, 2019

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 136

The Board of Directors (the "*Board*") of Harris County Municipal Utility District No. 136 (the "*District*") met in regular session, open to the public, at 4045 Deerfield Village Drive, Houston, Texas at 6:00 p.m. on January 10, 2019; whereupon the roll was called of the members of the Board, to wit:

Neil Polansky, President
Barry Greer, Vice President
Brent Phelps, Assistant Vice President
Adam Rodriguez, Secretary
Jay Singleton, Assistant Secretary

Persons Attending. All members of the Board were present except Director Greer. Also attending all or parts of the meeting were Mr. Keith Arrant of Municipal Operations & Consulting, Inc. ("MOC"), operator for the District; Ms. Rose Montelbano of F. Matuska, Inc., bookkeeper for the District; Ms. Patty Rodriguez of Bob Leared Interests ("BLI"), tax assessor and collector for the District; Mr. Bob Wempe of Pape-Dawson Engineers, engineer for the District; and Ms. Amanda Dykmann of Norton Rose Fulbright US LLP ("NRF"), paralegal for the District.

Call to Order. The President called the meeting to order and, in accordance with notice posted pursuant to law, copies of Certificates of Posting of which are attached hereto as Exhibit "A," the following business was transacted:

1. **Minutes.** Proposed minutes of the meeting of December 13, 2018, previously distributed to the Board, were considered for review and approval. Discussion ensued. Upon motion by Director Singleton, seconded by Director Phelps, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the meeting of December 13, 2018.

2. **Accept Oath of Office of elected Director.** Director Singleton executed his Oath of Office and Statement of Officer qualifying him to serve as Director for his new elected term. Upon motion by Director Phelps, seconded by Director Rodriguez, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Oath of Office and Statement of Officer for Director Singleton.

3. **Public comments.** There were no public comments.

4. **Review Bookkeeper's Report, investment report and authorize payment of bills.** The President recognized Ms. Montelbano, who presented the Bookkeeper's Report and Quarterly Investment Report for month ending September 2018, copies of which are attached hereto as Exhibit "B."

Upon motion by Director Phelps, seconded by Director Singleton, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper's Report, and to authorize payment of check nos. 9695 through 9722 from the General Operating Fund in the amounts, to the persons, and for the purposes listed in the Bookkeeper's Report, and approve Quarterly Investment Report.

5. Review Tax Assessor and Collectors Report and authorize payment of bills. The President recognized Ms. Rodriguez, who presented to and reviewed with the Board the Tax Assessor and Collector's Report and Delinquent Roll, copies of which are attached hereto as Exhibit "C."

Ms. Rodriguez stated that the District had collected 68.2% of the 2018 taxes as of December 31, 2018.

Upon motion by Director Phelps, seconded by Director Singleton, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Tax Assessor and Collector's Report, and to authorize payment of check nos. 1203 through 1205 from the Tax Account in the amounts, to the persons, and for the purposes listed in such report.

6. Delinquent Tax Attorney Report and take any necessary action regarding Delinquent Accounts including Termination of Service. Ms. Rodriguez reviewed the updated Delinquent Tax Report, a copy of which is attached hereto as Exhibit "D." Discussion ensued. There was no action taken.

7. Authorize Hal R. Gordon to enforce the collection of delinquent 2018 taxes. Upon motion by Director Singleton, seconded by Director Rodriguez, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Hal R. Gordon to enforce collection on delinquent 2018 taxes.

8. Adopt Resolution Authorizing Additional Penalty on Delinquent Taxes. Ms. Dykmann presented to and reviewed with the Board a Resolution Authorizing Additional Penalty on Delinquent Taxes, a copy of which is attached hereto as Exhibit "E."

Upon motion by Director Singleton, seconded by Director Rodriguez, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Resolution Authorizing Additional Penalty on Delinquent Taxes.

9. Consider Property Tax Exemptions. Ms. Dykmann presented to and reviewed with the Board an Order Adopting Tax Exemption from Taxation for Individuals who are Disabled or are 65 Years of Age or Older, a copy of which is attached hereto as Exhibit "F." Discussion ensued.

Upon motion by Director Singleton, seconded by Director Rodriguez, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Order Adopting Tax Exemption from Taxation for Individuals who are Disabled or are 65 Years of Age or Older.

10. Consider need for electricity proposals (expires April 1, 2019). The Board discussed the need for electricity proposals. It was the consensus of the Board to have the District's current provider submit a proposal next month.

11. **Consider Windsong Trail road reconstruction project by Harris County Precinct 3 and take appropriate action.** The President reported he received an e-mail from Precinct 3 that stated they will be performing a drainage study before moving forward on the road reconstruction.

12. **Review Engineer's Report, Jackrabbit Road Public Utility District ("Jackrabbit") matters, Pine Forest Country Club matters, Asset Management Plan, and take appropriate action.** The President recognized Mr. Wempe who updated the Board on the WHCRWA project. He stated the project is projected to begin October 2019.

Mr. Wempe reported on the District's Water Plant Improvements. He said he has a similar project currently out for bid for another Water Plant and once he receives bids back, he will review and discuss current market prices with the Board.

13. **Review Operations Report, authorize repairs, and authorize termination of services to delinquent accounts.** The President recognized Mr. Arrant, who reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "G."

Mr. Arrant reported there is a graffiti on the fence by the Wastewater Treatment Plant. He said MOC is working on getting it removed.

The President requested Mr. Arrant to look at the sidewalk by Heathersage and Wilstone. He stated the sewer lid appeared to be angled incorrectly. Mr. Arrant stated he would look into it.

Upon motion by Director Singleton, seconded by Director Phelps, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Operations Report and to terminate service to those accounts listed on the cut off List.

14. **Discuss and consider Rate Order and take any necessary action.** There was no action taken.

15. **Discuss date for tour of District facilities, West Harris County Regional Water Authority pumping station and Jackrabbit Public Utility District wastewater treatment plant.** Mr. Arrant stated he will look into when the scheduled open house will be.

16. **Review Drought Contingency Plan.** Director Singleton reported he is still working on updated the plan.

17. **Discuss District website.** Director Rodriguez stated he will update the website with recycling information once the new provider switches at the end of the month. He stated he will request an attachment of what can and can't be recycled from the new provider to put on the website.

18. **Discuss trash and recycling operations.** The Board discussed various topics of trash and recycling. Director Singleton stated he will contact the new provider and request them to pick up the recycling from the recreation center once a week.

19. **Report on WHCRWA monthly meeting.** Director Singleton reported on various topics from the meeting.

20. **Review Article for DVCA Newsletter.** The Board agreed Director Singleton will prepare the article.

21. **Review agenda items for next meeting (February 14, 2019) and such other matters as may properly come before the board.** The Board requested to have electricity proposals on next month's agenda. Director Phelps stated he would contact the District's current provider.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

*

*

*

The above and foregoing minutes were passed and approved by the Board of Directors on February 14, 2019.



President, Board of Directors

ATTEST:



Secretary, Board of Directors

(DISTRICT SEAL)

