

MINUTES OF MEETING OF BOARD OF DIRECTORS
June 14, 2018

THE STATE OF TEXAS
COUNTY OF HARRIS
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 136

The Board of Directors (the “*Board*”) of Harris County Municipal Utility District No. 136 (the “*District*”) met in regular session, open to the public, at 4045 Deerfield Village Drive, Houston, Texas at 6:00 p.m. on June 14, 2018; whereupon the roll was called of the members of the Board, to wit:

Neil Polansky, President
Barry Greer, Vice President
Brent Phelps, Assistant Vice President
Jay Singleton, Secretary
Adam Rodriguez, Assistant Secretary

Persons Attending. All members of the Board were present. Also attending all or parts of the meeting were Mr. Keith Arrant of Municipal Operations & Consulting, Inc. (“MOC”), operator for the District; Mr. Bob Wempe and Mr. Rod McCrary of AECOM Engineering, engineers for the District; Ms. Rose Montelbano of F. Matuska, Inc., bookkeeper for the District; Ms. Patty Rodriguez of Bob Leared Interests (“BLI”), tax assessor and collector for the District; Mr. Eric Worthington, resident of the District; and Mr. Dimitri Millas and Ms. Amanda Dykmann, of Norton Rose Fulbright US LLP (“NRF”), attorneys for the District.

Call to Order. The President called the meeting to order and, in accordance with notice posted pursuant to law, copies of Certificates of Posting of which are attached hereto as Exhibit “A,” the following business was transacted:

1. **Minutes.** Proposed minutes of the meeting of May 10, 2018, previously distributed to the Board, were considered for review and approval. Upon motion by Director Singleton, seconded by Director Rodriguez, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the meeting of May 10, 2018, contingent upon referencing Mr. Wempe stating he is leaving AECOM.
2. **Public comments.** There were no public comments.
3. **Review Bookkeeper’s Report, investment report and authorize payment of bills.** The President recognized Ms. Montelbano, who presented the Bookkeeper’s Report, a copy of which is attached hereto as Exhibit “B.”

Upon motion by Director Greer, seconded by Director Phelps, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper’s Report, and to authorize payment of check nos. 9474 through 9527 from the General Operating Fund in the amounts, to the persons, and for the purposes listed in the Bookkeeper’s Report.

4. Review Tax Assessor and Collectors Report and authorize payment of bills.

The President recognized Ms. Rodriguez, who presented to and reviewed with the Board the Tax Assessor and Collector's Report, a copy of which is attached hereto as Exhibit "C." Ms. Rodriguez stated that the District had collected 99% of the 2017 taxes as of May 31, 2018.

Ms. Rodriguez stated there is one account on the Delinquent list that will be turned over to the Delinquent Attorney on July 1, 2018, if not brought current.

Upon motion by Director Singleton, seconded by Director Greer, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Tax Assessor and Collector's Report, and to authorize payment of check nos. 1181 through 1182 from the Tax Account in the amounts, to the persons, and for the purposes listed in such report.

5. Delinquent Tax Attorney Report and take any necessary action regarding delinquent accounts including termination of service. There was no report this month.

6. Consider Windsong Trail road reconstruction project by Harris County Precinct 3 and take appropriate action. There was no report.

7. Review Engineer's Report, Jackrabbit Road Public Utility District ("Jackrabbit") matters, Asset Management Plan, and take appropriate action on engineer's recommendations. The President recognized Mr. Wempe who stated there were was no report this month and this would be his last meeting. He stated he was leaving AECOM and Mr. McCrary would be the District's contact for AECOM going forward.

The President discussed having engineering proposals from other firms be presented at next month's meeting. Discussion ensued. It was the consensus of the Board to add engineering proposals to next month's agenda and request qualifications from engineering firms, determined by the Board.

8. Review Operations Report, authorize repairs, and authorize termination of services to delinquent accounts. The President recognized Mr. Arrant, who reviewed with the Board the Operations Report, a copy of which is attached hereto as Exhibit "D."

Mr. Millas discussed the issue relating to the manhole at Pine Forest Country Club. Mr. Arrant stated he was unable to televise and locate the manhole. Mr. Wempe stated the District would need to perform a survey to determine if the man hole is in the District's right of way. Mr. Millas instructed AECOM to research the easements.

Mr. Arrant stated that there are a total of 1,078 connections in the District, four of which are vacant. He stated that MOC took four bacteriological samples and all results came back negative.

Mr. Arrant stated that there were two service line leaks in the District and have been repaired.

Mr. Arrant stated MOC is doing preliminary work in preparation for Hurricane Season. He stated MOC is doing a walkthrough of the water plant and lift station.

Mr. Arrant stated Jack Rabbit PUD had a drill for operations and he responded.

Mr. Arrant stated MOC drug tested all of the meter readers for precautionary review.

Upon motion by Director Singleton, seconded by Director Phelps, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Operations Report and to terminate service to those accounts listed on the Cut Off List.

9. **Discuss Jackrabbit Road, Wastewater Treatment Plant, Communication Plan, Lift Station operation, and board meeting attendance and take appropriate action.** The President stated he requested a copy of Jack Rabbit's adopted emergency plan. He stated the Board would discuss Jack Rabbit's communication plan next month.

10. **Discuss Water Plant fence condition and develop plan for systematically repairing and/or replacing portions of the fence.** Director Rodriguez stated the project had been delayed and reported Texas Fence should be starting next week, weather permitting.

11. **Discuss Greenhouse Road Landfill Expansion and take appropriate action.** The President stated he was continuing to draft the letter opposing the expansion of the Greenhouse Road Landfill.

12. **Review Drought Contingency Plan.** Director Singleton stated he would forward a copy of the proposed plan to Mr. Millas.

13. **Discuss District website and take appropriate action.** Director Rodriguez stated he will update the website.

14. **Discuss trash and recycling collection operations and take appropriate action.** Director Singleton stated he was working with Residential Recycling to prepare a quote for the east recycle shredding event in October. He stated he would present a quote to the Board later on. The President requested to add to next month's agenda to discuss further.

15. **Report on WHCRWA monthly meeting.** There was no report.

16. **Review Article for DVCA Newsletter.** The Board agreed that Director Singleton will prepare the article.

17. **Review agenda items for next meeting (July 12, 2018) and such other matters as may properly come before the board.** The Board set a tentative meeting date of July 12, 2018.

18. **Matters pertaining to the 2018 Directors Election.** The President reviewed with the Board, Appointment of Agent for the 2018 Directors Election and Notice of Deadline to File Applications for a Place on the Ballot, copies of which are attached hereto as Exhibit "E."

It was the consensus of the Board to approve Ms. Dykmann as agent for the 2018 Directors Election and authorize filing of Notice of Deadline to File Applications for a Place on the Ballot.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

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The above and foregoing minutes were passed and approved by the Board of Directors on July 12, 2018.

President, Board of Directors

ATTEST:

Secretary, Board of Directors

(DISTRICT SEAL)